Coychurch Higher Community Council

Minutes of the Extraordinary Meeting held on

Wednesday 19th August 2020

Present:

|  |  |  |
| --- | --- | --- |
| Chairman: | John Powson | JP |
| Vice Chairman: |  |  |
| Members: | Judy McCarthy | JMcC |
|  | Cath Mathias-Reape | CMR |
|  | Vicy Evans | VR |
|  |  |  |
|  |  |  |
| Clerk | Karyl Carter | KC |

Time: 1830

**ACTION**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 |  | Apologies: Members accepted apologies for LD who is sick and RB, stuck in traffic – hopes to join the meeting. |  |
| 2 |  | Minutes: the minutes of the March meeting will be approved in September when there is no time constraint. |  |
| 3 |  | To approve the Annual Return: KC had sent all the supporting documentation, including a copy of the end of year bank statements and the Annual Return to Members in advance of the meeting. Members agreed page 2. The Clerk read out the statements on page 3, relating to governance, and completed the form as per Members’ responses. |  |
| 4 |  | Gairman’s signagture: the Chair confirmed he would call to the Clerk to sign off the document. | KC |
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|  |  |  |  |
|  |  | Meeting was closed at 1700. |  |
|  |  |  |  |
|  |  | Signed: |  |
|  |  | Dated: |  |